



Charging Policy

Policy reviewed: *Spring 2019*
Policy valid until: *Spring 2021*
Policy owned by: *The Headteacher*

Headteacher: _____

For and on behalf of the Governing Body: _____

Policy status

Statutory with Annual Review

Consultation

This policy was established and reviewed by the all school staff in consultation with the Governing Body.

Purpose

- We believe it is essential to recognise the valuable contribution that the wide range of additional activities, including clubs, educational visits and residential experiences, can make towards pupils personal and social education.
- The Governing Body aims to promote and provide such activities both as part of a broad and balanced curriculum for the pupils of the school and as additional activities.
- Any activity which takes place mainly during school hours or is an essential part of the curriculum will be provided free of charge.
- Nothing in this policy statement precludes the Governing Body from inviting parents to make a voluntary contribution towards the cost of providing education for pupils.

Implementation

Voluntary Contributions

- All pupils in the designated classes or groups will participate in such activities.
- No pupil will be excluded or treated differently if his/her parents are unable to make a contribution.
- If insufficient contributions are pledged then the activity might not take place.

Residential Visits

- A charge may be levied for board and lodging on residential visits.
- Where charges are made for a residential visit which takes place during school hours, complete remission of board and lodging charges will be provided for pupils whose parents are in receipt of Income Support etc. Parents will be informed of this each time pupils are invited to take part in a residential visit.

Optional Extras Outside School Hours

- Charges may be levied for optional extras outside school hours.
- Charges will not exceed the actual cost of the individual pupils' participation. This 'cost' can include insurance and accounting costs.

Individual Music Provision

- Musical tuition is provided for a range of instruments
- Participating pupils are asked to donate towards the cost of tuition, this is £60 per academic year.
- Parents are required to sign annual agreements for pupils to participate in music tuition.

Charges for Materials

- Where parents have indicated in advance that they wish to own a finished product a charge may be made for ingredients or materials.
- Parents are expected to provide school uniform, swimming and PE kit.
- No pupil or parent is required to pay for, or supply, any materials, books, instruments, or other equipment in connection with the school activity unless it is an optional extra.

Travel expenses

- Pupils maybe asked to contribute towards the costs of travelling to and from activities located outside Ysgol Maes Owen
- Parents will be notified of any travel expenses prior to the date of travel.

Breakages and Damage

- Parents may be asked to pay for damage to school property or equipment where this is the result of a pupil's behaviour.

Arrangements for policy monitoring and evaluation (of the policy)

We believe this policy will be effective only if we ensure consistency across the school by regular monitoring.

This policy is available on the school website, and in translation, on request.